

## Appendix R – Sample Recording List

### What to Record\*

Use a recording device to capture videos and photos of your program. Ensure each video has good quality sound.

Please record **yourself** in the following scenarios. Please make sure the recording device is steady. We must see **you interacting with children** in most of these clips.

*Please note, these videos are used to score you in the standards in your SAC Credential tool.*

1. Tour of your program space (even if you will not be utilizing it today, include outdoor place space, gyms, computer labs, art rooms, cooking areas, etc.)
2. Arrival of children (w/ attendance and health check)
3. Candidate providing a STEM activity
4. Candidate providing an organized physical activity
5. Candidate providing a creative arts activity
6. Candidate interacting w/ parents (at least two)
7. Children engaged in relaxing activities (manipulatives, reading, writing)
8. Transition between two activities
9. Culture (activities, music, bulletin boards/signage, country of the month boards)
10. Homework – time, space, materials
11. Departure of children
12. Storage space so we can see the materials you have and how well they are labeled and organized (include where you store materials and cleaning supplies)
13. Each of your centers, so we can see labels and the materials in each one (If you have a book center, please show us some of your books)
14. Parent Area (including flyers, snack schedules, health information) daily/weekly schedules, etc.)
15. Snack Time
16. Group time (check-in, review of daily agenda, rules, etc.)
17. Any bulletin boards, signage, artwork, long-term projects, or materials that are displayed (art, rules, etc.)
18. Med kits (open them up so we can see what is inside, also show us where they are stored)
19. You (and/or your staff) setting up the program space (including cleaning/disinfecting procedures-feel free to explain while recording)
20. Speak about how you incorporate community partners (if you do)
21. Anything else you may think is pertinent

*\*This list is subject to change. Always refer to your endorsement letter for the most up-to-date information*