



Policy and Communications Student Intern

Organization Overview

The New York State Network for Youth Success is a non-profit 501(c)3 dedicated to building a youth-serving system that increases the quality and availability of afterschool, summer, and expanded learning programs.

The Network supports all programs that provide support for young people's intellectual, social, emotional, and physical development outside the traditional school day or as an expansion of the traditional school day. These programs include those that serve youth in kindergarten through 12th grade, take place in schools and/or in community-based settings, and occur before and after school, during weekends, holidays, and summer breaks, or during the school day through partnerships with community organizations.

The Network convenes partners and coordinates them around a common agenda focused on partnership development, policy development, and capacity building. The network connects practice with policy across a broad range of state, regional, and local partners that represent the afterschool, expanded learning, and youth development fields broadly. Stakeholders, allies, and partners include public agency leadership, elected officials, policymakers, program providers, community members, leaders from the nonprofit sector, advocates and advocacy groups, members of the philanthropic community, intermediary organizations, capacity building providers, and researchers.

In order to reach the Network's mission of strengthening the capacity and commitment of communities, programs, and professionals to increase access to high-quality programs and services beyond the traditional classroom, the Network convenes stakeholders committed to afterschool and expanded learning opportunities to:

- coordinate resources and existing capacity in the public, private, and nonprofit sectors in service to afterschool and other expanded learning programs.
- sustain and expand local and state public and private support for afterschool, summer, and expanded learning opportunities.
- build the capacity of afterschool, summer, and expanded learning programs across individuals, organizations, and systems.
- see the widespread adoption and use of standards for program quality by a range of afterschool programs and stakeholders statewide.

For more information, visit www.networkforyouthsuccess.org.

The Policy and Communications Student Intern will be based in Troy, NY.

Position Description

The Network for Youth Success has an opportunity for a paid part-time Policy and Communications Student Intern for the 2018 New York State budget session (January 2018 – March 2018), with the possibility to extend into the remaining legislative session. Reporting to the Policy Director, the intern will provide assistance and support for the Power of 3:00 Campaign, communications, event planning, and everyday operations of the Policy Department.

This position pays \$15 an hour and the candidate is expected to work approximately 15-20 hours per week.



Responsibilities

The primary responsibilities include, but are not limited to:

- Assisting in organizing the Network's Annual Advocacy Day in Albany on January 30th
- Scheduling meetings with legislative offices in the New York State Assembly and Senate
- Drafting and/or editing policy briefs for the organization
- Drafting email and/or newsletter content
- Communicating with afterschool program providers across the state through email and phone
- Updating organizational social media through Twitter and Facebook

Qualifications

- Minimum some college experience, graduate experience preferred
- Must be currently enrolled in an institution of learning
- Strong writing, proofreading, and editing skills
- Demonstrated ability to take initiative, problem-solve, and work independently
- Strong computer skills, including website management preferred
- Experience with social media preferred
- Comfortable working in a small, fast-paced office environment

Interested candidates should send a cover letter, writing sample, and resume to:

chris@networkforyouthsuccess.org

No faxes or phone calls, please. Only those candidates selected for an interview will be contacted.

The Network for Youth Success is an Equal Opportunity Employer