WORKSHOPS FOR LICENSE COMPLIANCE

Meet the requirements for OCFS-licensed programs and address compliance issues with this series. Workshop sessions are designed to address regulation requirements with practical, easy-to-implement strategies.

**Time:** 1.5 hours  
**Member Cost:** $15 per person  
**Non-Member Cost:** $25 per person

**Relationships.**
Strong, positive relationships between adults and youth are the foundation of a great program. Learn why this is true, and what you can do to build relationships that are consistent and supportive.  
*OCFS Areas 1, 3, 4 CBK Area 1, 2*

**Supervision.**
Most accidents in school-age care can be avoided. Learn how to set up your environment and how to supervise activities to minimize potential safety issues.  
*OCFS Areas: 1, 3, 7 CBK Areas 5*

**Regulations.**
Learn the basic regulations every front-line staff should know, including what the regulations are and how to use them. Safety guidelines, visitor policies, staff-to-child ratios, and many other frequently observed regulatory concerns will be reviewed. At the end of the training, participants will be given scenarios and will be tasked with putting their program into compliance.  
*OCFS Areas 3, 7 CBK 5*

**Culture in Afterschool.**
Learn techniques and tips for incorporating cultural appreciation and understanding into your afterschool program. In this workshop, participants will learn the elements of culture and create plans for cultural activities.  
*OCFS Areas 1, 3, 4 CBK Areas 1, 2*

Want a different topic that isn’t listed?
Network members can reach out to us before December 1st, 2017 and we will develop your custom workshop at no additional charge. Pay only the per person rate! We will also schedule the workshop at a time and place that works for you!
FRONT-LINE STAFF WORKSHOPS

Looking for new ideas? These sessions focus on programming and delivering quality support to youth. Moving beyond regulations, these sessions give youth workers & school-age professionals the skills to make out-of-school time fun and engaging.

**Games for Groups.**
Experience group games that help youth get to know each other, stay focused, and become a functioning team! This workshop is all games and activities. A handout will be provided so participants can bring the action back to their programs.  
*OCFS Areas 1, 3  CBK Area 1, 4*

**Time:** 1.5 hours  
**Member Cost:** $15 per person  
**Non-Member Cost:** $25 per person

**Facilitating Group Activities.**
How do you get people to work together? In this workshop, participants will learn how to promote teamwork and cooperative play through challenging experiences. During the workshop, participants will play a series of games and challenges, exploring how group activities can be facilitated to promote communication, leadership, and team identity.  
*OCFS Areas: 1  CBK Area 4*

**Time:** 2 hours  
**Member Cost:** $20 per person  
**Non-Member Cost:** $30 per person

**Want a different topic that isn’t listed?**
Network members can reach out to us before December 1st, 2017 and we will develop your custom workshop at no additional charge. Pay only the usual per person rate! We will also schedule the workshop at a time and place that works for you!

---

**THE NEW YORK STATE SCHOOL-AGE-CARE (SAC) CREDENTIAL** is designed to promote specific standards, training, and evaluation of afterschool professionals to improve the quality of services provided to children and families.

**EARN YOUR SAC CREDENTIAL TO:**
- ✓ Qualify as a site supervisor!
- ✓ Learn how to meet children’s needs!
- ✓ Reduce challenging behaviors!
- ✓ Network with other SAC Professionals!
- ✓ Gain confidence in yourself!

To locate a SAC Credential course in your area, register for the distance learning course, or for general information, visit us at NetworkForYouthSuccess.org or call us at 518.694.0660
SITE DIRECTOR WORKSHOPS

Get the support you need to do the site-level supervision of a program. Our site director workshops address all the levels of engagement: youth, staff, and program. Sharpen your skills while networking with your peers!

**Time:** 1.5 hours  
**Member Cost:** $15 per person  
**Non-Member Cost:** $25 per person

---

**Recruiting, Retaining, and Developing Staff.**
Learn key methods to find the right person for your team, and how to keep them. Fight turnover through providing the right attention at the right time.  
*OCFS Areas 3, 7  CBK Area 7*

---

**Time Management for Directors.**
Do you have too much to do and not enough time? Maximize your time by staying on top of what is critical while staying motivated and energized. This session will focus on specific methods that clarify and organize tasks and projects.  
*OCFS Areas 3, 7  CBK Area 7*

---

**Coaching as Supervision.**
Supervisors and directors will explore techniques that support staff growth and development in this workshop. Building on positive youth development approaches, participants will learn what staff need to be dependable, independent adults in the workplace, and what leadership needs to do to get them there.  
*OCFS 1, 3, 4  CBK Area 7*

---

**Want a different topic that isn’t listed?**
Network members can reach out to us before December 1st, 2017 and we will develop your custom workshop at no additional charge. Pay only the per person rate! We will also schedule the workshop at a time and place that works for you!

---

**AFTERSCHOOL PROGRAM ACCREDITATION**
- Is the ultimate indication of program quality,  
- Provides afterschool professionals with performance indicators to guide program planning, implementation and evaluation,  
- Serves to guide families in making more informed choices about afterschool care,  
- Supports a team approach to program improvement and fosters a competent, caring and qualified staff, and  
- Ensures the program is going above and beyond the SAC Regulations.

Our accreditation model emphasizes 26 quality standards within 6 key areas, including:
- Safety, health, and nutrition  
- Indoor space and environment  
- Outdoor environment  
- Programming and activities  
- Supporting and inspiring learning  
- Relationships

To learn more about accreditation and how to apply, visit us at [http://networkforyouthsuccess.org/accreditation/](http://networkforyouthsuccess.org/accreditation/) or call us at 518.694.0660
STEM WORKSHOPS & TECHNICAL ASSISTANCE

Science, Technology, Engineering, and Math (STEM) activities connect real-world skills with a youth development philosophy. Make your out-of-school time program a pathway to future success in school, college, and career by integrating STEM learning into your practice!

**STEM Skill Building Series**

Develop your skills to support STEM learning. Thanks to our partners at Click2SciencePD, we are offering in-person skill workshops to promote effective methods of STEM learning. Each workshop is focused on a different skill, allowing you to focus only where you need to.

**Time:** 1.5 hours each  
**Member Cost:** $15 per person  
**Non-Member Cost:** $25 per person

**Asking Purposeful Questions.** Learn the best and most effective types of questions to use to help youth explain their thinking, make predictions, observe and reflect.  
*OCFS Area 1  CBK 4*

**Inventors: Using Design Process.** Frontline staff and volunteers will facilitate opportunities for youth to apply the practices of engineering as they investigate questions and solve problems.  
*OCFS Area 1  CBK 4*

**Inquiry.** Help staff facilitate opportunities for youth to apply the practices of science as they investigate questions and develop explanations.  
*OCFS Area 1  CBK 4*

**Engineering with Youth Series**

This series features projects for older children, 4th grade and up, to give them meaningful learning in a school-age environment. Each module is a separate engineering project, focused on engineering design. The workshop design includes time to do the activity, review how the activity promotes the engineering design process, and investigate what effective facilitation looks like in that context. These are great projects for programs just starting with STEM, or for programs looking to keep older youth engaged. Each workshop includes a project guide with detailed activity instructions.  
*OCFS Area 1  CBK 4*

**Time:** 4 hours each  
**Member Cost:** $40 per person  
**Non-Member Cost:** $65 per person

**Paper Bridges:** Can you make a weight-bearing bridge...out of office paper?  
**Cardboard Construction:** Can you build usable furniture out of cardboard?  
**Balls & Tracks:** Using easy-to-find materials, can you build a better roller coaster than the other teams?

**STEM Activity Assessment and Planning.**

Are your STEM activities really helping youth develop, or are they just filling time? Assessment and coaching can help you identify your program's strengths and areas for growth. Using the Dimensions of Success (DoS) tool, we can rate your STEM offerings on 12 domains and offer suggestions to improve. Included in the price for this service is a follow-up assessment, to see if any change occurred. Show your funders and stakeholders that you take STEM learning seriously!

**Time:** Two 1-hour assessments, one 30-minute coaching call to review results  
**Cost:** $300
ACTION LEARNING FOR YOUTH WORKERS: COACHING CIRCLES & ACRES

Action learning puts you in the driver’s seat for professional development. Using a Reflect-Plan-Implement model, professionals create their own plans for development and implement them with direct support from their peers. This model recognizes the assets that you as a youth work professional bring to the table, and supports you in developing your own know-how on-the-job.

Coaching Circles.
Coaching Circles is a structured peer-learning group focused on solving each member’s at-the-moment problems. Circles are five to eight people in size, and use coaching techniques to help people explore and solve the problems they face in their work. This model of learning teaches effective coaching strategies, provides peer networking, and offers individualized professional development.

Introduction workshop: 4 hours
6 in-person coaching sessions: 3 hours each (less for smaller group sizes)
Total time: 22 hours
Cost: $250 per person (minimum 5, maximum 8 per Coaching Circle)
OCFS Areas 3, 5  CBK Areas 6, 7

Afterschool Coaching for Rural Educators in Science (ACRES).
ACRES uses videoconferencing technology to bring high quality training and implementation to educators without the burden of travel time. This project, done in cooperation with Cornell Cooperative Extension, connects STEM content training with peer coaching to support the implementation of new learning into practice. Small groups of 6 to 8 people meet via Internet video to work together in learning a STEM content piece: Asking Purposeful Questions, Science Process, or Engineering Method. After the training, participants have time to implement and record what they’ve learned. Then, they upload video of themselves using the new learning in practice, and receive feedback from the other members of the group. Participants need technology that allows for video conferencing. Reliable Internet, a computer with a microphone and camera, and a device for recording (iPad or iPhone, for example) are all that is needed to fully participate.

ACRES is provided at no cost in Autumn 2017 for the first 6 applicants. This first group will complete two modules together: Asking Purposeful Questions and Engineering Design Process.

Time: 10 hours of training over 5 weeks (per module)
Cost: No Cost to first 6 applicants before August 31st
OCFS Area 1  CBK Areas 1, 4
TECHNICAL ASSISTANCE

1-on-1 Coaching for Site Directors.
Sometimes you need support that can’t be provided in a workshop. You need in-person help to address the specific needs and challenges of your organization, on your schedule, with your goals as the sole focus. 1-on-1 coaching can help you solve immediate problems, access relevant information, and have it all fit your schedule. Bring the expert to you and get the exact support you need to make changes happen.

**Time:** 1 hour blocks as scheduled  
**Cost:** Starts at $75/hour, minimum 1 hour

To request any of the services listed here, visit http://networkforyouthsuccess.org/professional-development/technical-assistance/ to complete our intake form.

**POLICIES**

- Participants must register in advance unless otherwise noted.
- Please use a personal email when registering. These emails will be used to contact registrants in case of cancellations.
- Sessions may be cancelled due to low enrollment. Such notice will be given after registration closes, and no later than 24 hours before an event.
- Minimum enrollment is six (6) people, unless otherwise noted in the description.
- Those not registered (including children) will not be permitted into the training space.
- Any fees must be paid in advance in order to guarantee registration and a seat at the training event.
- All training events will be for licensure credit/clock hours unless otherwise noted.
- Refunds will be given in the event the Network cancels a training.
- Refunds will not be given for “no shows” or those cancelling less than two weeks prior to the event.
- The trainer has the right and responsibility to refuse credit for attendance to anyone who does not stay for the entire session, or who does not participate fully. For example:
  - Talking on the phone during the session
  - Doing work not directly related to the training
  - Leaving the training room for an extended period
  - Disrupting the learning of others
  - Arriving later than 15 minutes after a designated start time

**OFFICE OF CHILDREN & FAMILY SERVICES (OCFS) TRAINING AREAS**

1. Principles of childhood development  
2. Nutrition & health needs of children  
3. Child day care program development  
4. Safety & security procedures  
5. Business record maintenance and management  
6. Child abuse and maltreatment identification & prevention  
7. Statutes & regulations related to child day care  
8. Statutes & regulations pertaining to child abuse & maltreatment  
9. Education & information on the identification, diagnosis, and prevention of shaken baby syndrome

**CORE BODY OF KNOWLEDGE (CBK) AREAS**

1. Child Growth and Development  
2. Family and Community Relationships  
3. Observation and Assessment  
4. Environment and Curriculum  
5. Health, Safety, and Nutrition  
6. Professionalism and Leadership  
7. Administration and Management